## APPLICATION TO THE TURBO TRUST FOR GRANT FUNDING

To be completed and sent by post to: Turbo Trust Grant Committee, c/o Mrs Louise Everard, Secretary of Trustees, 172 Cambridge Road, Great Shelford, Cambridge CB22 5JU



MAKING MOVES FOR POWER CHAIR MOBILITY

## Please use CAPITAL LETTERS and black ink

Name of Applicant	Date of birth	Parent/Guardian if applicant is under 18	
Address and Postcode		Home phone	
		Mobile	
		Email	
Purpose of Grant (Please attach a supplier's estimate or quote with detail of the total cost – see note 1)			
		Total target amount: £	
Amount already raised or pledged (note	£		
Amount requested from Turbo Trust (note 4) : £			
Other grant applications pending (note 5):			
			Yes / No
If Yes please provide contact details on a separate sheet.			
Do you agree to your details being used by Turbo Trust for such an application, if funds are identified?			Yes / No
Do you intend to raise funds for the Turbo Trust (note 7)? Yes / No How will this equipment/service improve the applicant's life (note 8)?			
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Other circumstances which affect the app	plication (note 9	– attach separate sneet if necessary):	
Name, Position and Contact details of Qualified Care Professional who can support this application: (note 10)			
Do you agree to your details being used in general Turbo Trust publicity material? Yes / No / Maybe			
I have read and understand the notes with this form and would like to apply to Turbo Trust for a grant.			
Signature:		(note 11)	
Capacity in which signed, if not the applicant:		Date:	

## **GUIDANCE NOTES FOR APPLICANTS**



- The Turbo Trust aims to provide its beneficiaries with powerchairs which give indoor-outdoor, high performance, threedimensional mobility, particularly those which can be customised to help people overcome extreme mobility difficulties. It can also contribute towards ongoing costs of maintaining such equipment, whether or not it has been supplied through the Trust. The Trust does not get involved in assessing which particular equipment is appropriate for you. It assumes that you have taken professional advice and made your own decision on this.
- 2. Only include here funds actually promised or received to date. These might include contributions from your local NHS Wheelchair Service, from your own private funds, from family members, your own fundraising events or from successful applications you have made to other charities.
- 3. Your application will not be subject to a means test, and no personal financial details need be supplied. However we ask that you consider carefully what contribution you and your family are able to afford to the total cost, and include this in the amount promised or received. Grants are made on the assumption that if you can afford to contribute, this will be reflected in the proportion of the total amount you request. But if not, a personal contribution is not a requirement.
- 4. We would normally expect this to be the difference between the total required and funds already received or promised. Where funds allow, the Turbo Trust will try to make up the difference unavailable from other sources. However, the amount of the contribution the Turbo Trust can make will be dependent on funds available to the Trustees at any particular time.
- 5. Please include in this the names of other organisations you have applied to. One of our team will contact you to discuss the timescales and results of these applications before a grant decision is made.
- 6. The Trust hopes to work with its beneficiaries to help them make the most of all the sources of funds that may be open to them to achieve their full target. If you have come across sources of funds that need to be applied for by an organisation on your behalf, or funding agencies or donors that can only make grants into a registered charity, not directly to individuals, you can ask the Turbo Trust if it would make an application on your behalf. One of our team will contact you about this. The Turbo Trust encourages its applicants to do as much as they can to identify other sources of funds for themselves, but can also identify possible sources on your behalf to enhance the resources available to help you meet your overall target.
- 7. Many applicants raise funds for the Turbo Trust, highlighting their own needs, and taking advantage of the tax advantages available on donations to registered charities. Funds raised in this way by an applicant or their family and friends will be held by the Trust until the equipment and services applied for that applicant have been paid for, either through the Turbo Trust or by other means. Only after this will they be released to help others.
- 8. Please identify the major social and educational benefits that this extra mobility will bring.
- 9. If there are any time limits on other funding, or other target dates by which the funds are needed (school/college entry, new job, medical procedures due etc) or other family circumstances (baby due, carer's health problem, unemployment etc) which you wish to mention, please do so here.
- 10. This might be a Therapist, Social Worker, Teacher, Doctor or other professional person with whom you have discussed your mobility needs and who is familiar with the particular equipment you wish to use. If you already have a letter of support, please enclose it with the application form.
- 11. After signing here and sending either a scanned copy by email or a printed copy by post, you can expect the following:

The Trust will check all the facts you have supplied and acknowledge receipt of the application. A representative of the charity may contact you to explore your needs in more detail.

The Trust will write a letter to the professional referee you have nominated asking for a letter of support, or call the referee to confirm their support verbally. Any external funds you identify (see note 10) will be approached on your behalf.

When the application is complete it will go before the Grant Committee. If funds are still being raised, a decision will first be made in principle, without an an agreed amount. When other sources have been confirmed, a further meeting will confirm the grant available. When a decision is made, you will be notified and arrangements made to pay the funds to your supplier on receipt of an invoice. Funds cannot be paid into a private account.

Please contact the Secretary on 07966 435551 or at lou@theturbotrust.org.uk if you wish to enquire about the progress of your application.